

Job Title:	Janitor
Ministry	Ministry of Justice (Tango Tutara O Te Ture)
Division:	Corporate Services
Responsible To:	HR & Asset Manager
Responsible For:	None
Job Purpose:	<p>The role of the Janitor is to deliver and coordinate cleaning, repair and maintenance of Ministry buildings and facilities and ensure workplace health and safety to support the Ministry of Justice operations. This is a vital support role requiring skill and knowledge in cleaning, repair and maintenance, construction, and asset, contract, and risk management.</p> <p>The position must work at a high level of competence in ensuring the continued maintenance and improvement of Ministry offices and facilities and accessibility to staff and the public to support the Ministry in the provision of court, land, and registry services in an environment moving towards greater use of available technology.</p>
Job Classification:	<p>Function: Operational, and Service delivery and Business support</p> <p>Job band: B (<u>Salary Range</u>: \$13,414 - \$16,097)</p> <p>Jobwise Code: O2 Manual Labour II</p>
Education/Experience	The ideal candidate would have a National Certificate Level 3 (4 years of secondary school), and have 3-4 years of work experience in an asset management role, construction, building maintenance, or professional cleaning service role.
Application Deadline:	Friday 28 th June 2019
Link to Job Description:	Click here to view Full Job Description